

TUESDAY, NOVEMBER 14, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 14, 2023, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the minutes from November 7, 2023, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 14, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$784,963.03 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated November 14, 2023, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$20,944.50 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111423-120

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$10,082.20 to amend A.T.P. Grant fund #928,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**A.T.P. Grant Fund #928 – Juvenile Court
\$10,082.20**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-111423-121

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of -\$40,244.24 to amend Township & Municipalities Contracts fund #936.

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2023:

**Township & Municipalities Contracts Fund #936 - Engineer
-\$40,244.24**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners

\$300,000.00 – 207.5020.5401 – Contract Services – JFS

\$12,300.00 – 101.1105.5703 – Contingencies – Commissioners

\$3,113.53 – 101.1105.5703 - Contingencies – Auditor’s Office

-\$11,574.04 – 936.3004.5401 – Contract Services Township & Municipalities Contracts – Engineer

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\$10,000.00 – 941.1262.5440 – Spec. Docket Subs Grant Contract – Juvenile Court

\$30,000.00 – 225.2054.5102 – Probation Salaries – Juvenile Court

\$4,250.00 – 225.2054.5201 – Probation OPERS – Juvenile Court

-\$28,670.20 – 936.3004.5506 – Contracts Projects Township & Municipalities Contracts – Engineer

\$435.00 – 225.2054.5202 – Probation Medicare – Juvenile Court

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$10,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1102.5203 – Maintenance Insurance – Commissioners

**\$2,300.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1111.5203 – IT Insurance – Commissioners

**\$3,113.53 – 101.1105.5703 – Contingencies – Auditor
TO**

101.2005.5203 – Coroner Insurance – Auditor

**\$2,135.11 – 304.8207.5604 – Interest JFS Building Note – Auditor
TO**

304.8103.5603 – Principal JFS Building Note – Auditor

**\$800.00 – 101.1218.5415 – Probate Court Attorney Fees – Probate Court
TO**

101.1218.5492 – Probate Court Services – Probate Court

**\$20,000.00 – 101.2096.5401 – Contract Services Facilities – Sheriff
TO**

101.2096.5402 – Contract Repairs Facilities – Sheriff

**\$25,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1112.5405 – Countywide Professional Services - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Blanket Purchase Order Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for BLANKET PURCHASE ORDER:

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\$140.00 – 947.6923.5901 – Port Authority Other - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay Kingston National Bank, in a timely manner related to the JFS Building Note. After discussing the request, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to Kingston National Bank, in the amount of \$33,336.42 as follows:

\$21,612.54	304.8103.5603	JFS Building Note Principal
\$11,723.88	304.8207.5604	JFS Building Note Interest

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Preston Schumacher:**

The following is a summary of the report provided by Preston Schumacher, Dog Warden:

- Mr. Schumacher provided the stats from last week.
- They did have a euthanasian for aggression. The dog had cornered the owners in their home.
- Two school fundraisers will be taking place soon.

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Pickaway County Health Department Mailbox migration - Update
- CAD Replication Server connected – awaiting information from Zuercher for networking details
- Working through issues with VMware upgrade to version 8.0
- Kiosk to be installed at the jail today
- Installing rebuilt desktop at the fairgrounds for viewing cameras and for gate mgmt.
- Plan to upgrade to VEEAM Version 12
- Assessing 2-factor costs
- Assessing items for 2024

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Meeting – November 14th
 - Harrison Township Rezoning Application – Agricultural Land to Planned Business – for outdoor industrial storage. Frontage on Duvall Road
 - Darby Township Zoning Regulations – Amending current zoning districts and adding numerous regulations. Amending current zoning map.

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- Scioto Township Rezoning Application – Agricultural Land to R-1 Residential – for a new subdivision. The subdivision will require the construction of two (2) new roads. Subdivision Name – Graham Ravines
- Scioto Township Rezoning Application – Agricultural Land to R-1 Residential for a new 1.01 lot split on Thraikill Rd.
- Saltcreek Township Variance Request – Not enough road frontage to accommodate lot split.
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, need proof of bond before final approval can be granted. (Developer’s Agreement to be amended to extend completion date to Summer 2024)
- Lot Splits:
 - Approved 3 lot splits in the last week, 6 open applications currently.
- CDBG: No Update
- Amending Developer’s Agreements:
 - Double Creeks – Extend completion date to 8/15/24, work to commence April/May 2024.
 - Navah Place - Extend completion date to 7/31/24, work to commence April/May of 2024.
- Senior Living Center – Progress Parkway, behind Wal-Mart
- Prologis: Assignment & Assumption Agreement to be presented on 11/14/23

In the Matter of
Report Provided by Michael Sherron:

The following is a summary of the report provided by Michael Sherron, EMA Director.

- This week new intern candidate interview, Everbridge Users Group at FCEMA, Everbridge Setup Meeting, Fire Chiefs Association meeting, Review of Pickaway Radio equipment Tower at US 56 and Post Pumpkin Show Discussion with PS Committee.
- Next week Snow and Ice Control Discussion at PCEO and Thanksgiving.
- General Information
 - Run card project continuing – Completed Harrison, Scioto, and Pickaway Twp. Currently working with Saltcreek Twp. ~50% complete. Next is SW Pickaway and WADES.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - NIMS Training for Elected Officials – February 10, 2024
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – Email sent to the Board requesting a meeting in September. Still no response.
 - Intern – Allison completed her internship last Thursday. Interviewed another candidate, recommendation to follow.
 - Communications Technician position description (attached) for review.
 - E911 law expanding E911 Committee to six members (attached) for review.
- EMA Projects
 - Futurity Orion Software – Met with the vendor, their software was not capable of doing what they represented originally. Working with them to see if they can build an add-on that will do more than what the current solution is capable of. Also working on adding Community Lifelines info.
 - PCSO fiber connection conversion – Contacted the Federal Railroad Administration to seek help connecting with NS. RailPros was awaiting additional info from Frontier. Frontier was unaware. Have a new conversation underway and hopefully that will get the project moving forward.
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
 - Working with the Health Department to acquire supplies needed to create a “Disasterville” tabletop exercise set, additional stocks of first aid equipment for LE in the County, and triage tags for sorting victims after a catastrophic event.
 - Radio system is being examined from top to bottom (programming, inventory, tower sites, supervision, etc.) – Completed the reprogramming of plow trucks at Highway Garage with new settings to improve coverage in Orient and Tarlton. Received invoice for \$7,192.32 – annual MARCS interconnect fee.
 - Replacement of ARES repeaters with County-owned equipment.
- Issues requiring Commissioners Support/Notification:

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- MOU for Siren Maintenance. Tabled.
- Unknown if an MOU exists for EMA dues. Tabled.
- Building project for training room / emergency capacity facility
- Backup 911 dispatch consoles for EOC need replaced – end of service life.

**In the Matter of
Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC, or unemployment claims filed this week. There have been 15 fraudulent unemployment claims filed for the year.
- Govdeals auction for a 1995 Ford 800 E-One fire engine for Pic-A-Fay ended November 10th with a bid of \$17,000. The Highway Garage has relisted a 2023 F-250 8’ truck bed starting at \$100.00, and auction ended Monday, November 13th at \$430.00. Additionally, the Highway Garage has a 2008 Ford F-250 SD XL Supercan 4WD starting at \$500 with a current bid at 925.00. Auction is scheduled to end Monday, November 20th. Total sales on Govdeals \$442,442.00.
- CEBCO open enrollment completed, and documents delivered to CEBCO. No issues.
- CCAO Benefits+ will attend the year-end meeting December 5th to roll out January 2024.
- Three new hire packets were sent out last week (Developmental Disabilities, Adult Probation and Custodial). A total of 77 new hire packets were handed out year-to-date. Julia Boyer started Monday, November 13th for the full-time custodial position. The part-time custodial positions and Deputy Dog Warden position posted with no applications received. The Maintenance Worker for the Sheriff’s Office re-posted with new wage. No applicants received. Mr. Rogols and Mike Sharron interviewed for the EMA Intern yesterday, November 13th.
- PICCA Board meeting Monday, October 30th cancelled due to computers. Rescheduled to Monday, November 6th. Mr. Rogols could not attend and did not receive a board packet. No update of the former Director of YMCA.
- Mr. Rogols continues to meet with maintenance staff to discuss the 2023 capital improvement assignments and provided a maintenance update.
 - Memorial Hall Window Replacement: Continues.
 - The courthouse wall outside of Magistrate’s courtroom is falling. Approved last week and start date unknown.
 - Courthouse Courtyard: Completed.
 - Building Department front door completed. Back door is pending.
 - Chillicothe Carpet working on Farm AG flooring complete.
 - Jensen Plumbing ordered the two water softeners for the courthouse and Health Department. Health Department replaced and courthouse replacements in pending.
 - Fairgrounds gate/ IPS – IPS has contacted Andrea to schedule training. Repairs to closure post pending due to weather last week. IPS at the fairgrounds with desktop training Andrea and Christy. Mr. Rogols spoke with Von Cremeans last Friday regarding the hot box electrical not completed. Scott Pritchard was assigned by Mr. Cremeans and work not completed.
 - Mr. Rogols attended the Port Authority and P3 stakeholders’ reception last Thursday, November 9th.
 - The EEOC-4 federal report was completed last week.
 - Seek approval to transfer the CASA 2011 Lincoln Navigator to custodial to replace the 1995 GMC truck.
 - Post Pumpkin Show law enforcement meeting last week. Requested by Circleville Police Department and a no show at their own meeting.

**In the Matter of
Building Department Monthly Report:**

The monthly report for the Pickaway County Building Department was filed for the month ending October2023.

A total of \$16,565.01 was reported being collected as follows:

Permits		
Registration	23	\$1,725.00

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Commercial	6	\$6,279.49
Residential	49	\$8,560.52
Total Inspections Performed		
Residential	317	
Commercial	47	
City Enforcement	0	
Terry Haughn	1	
Total Inspections	365	
Residential Plan Review	0	
New Home Permits by Jurisdiction:		
Circleville	1	
Commercial Point	7	
Scioto	1	
Total New Homes	9	

In the Matter of
Resolution for Concrete Wall Repair Outside
Magistrate’s Office – Courthouse with American Rescue Plan Funds:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-111123-122

Concrete Wall Repair Outside Magistrate’s Office - Courthouse

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

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As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

Whereas, the Pickaway County Commissioners approve ARP funds to repair the concrete wall outside of the Magistrate’s Office at the courthouse in the amount of \$20,850.00 by M Schultz Concrete.

A resolution to approve an authorized use of American Rescue Plan fiscal recovering funding for the County ARP fiscal recovery fund #938, - to be paid from ARP line item #938.1123.5903 – ARP Governmental Services – Other Expense in the amount of \$20,850.00 to M Schultz Concrete.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Out of County Travel Addendum Approved
For Job & Family Services Employees:

The Commissioners reviewed and signed the Out-of-County Travel Addendum Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of November 2023, at the total probable cost \$54.44. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Satisfaction of Mortgage for
Tommy G. Clifton:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve and authorize Commissioner Jay Wippel to execute the Satisfaction of Mortgage for Tommy G. Clifton, 8324 US Rte. 22 East, Circleville, Ohio 43113. Satisfaction of Mortgage shall be recorded with the Pickaway County Recorder’s Office.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Developers Agreement with Elsea Incorporated for
Double Creeks Subdivision, Washington Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Developers Agreement with Elsea Incorporated for the Double Creeks Subdivision on Stoutsville Pike, Washington Township. Elsea Incorporated is the developer that will be making improvements of land in Washington Township, Pickaway County, and is desirous of constructing curbs, open ditches, storm sewers, culverts, detention basins, catch basins, manholes, and related public facilities to service the lots located in subdivision known as Double Creeks Subdivision, now being developed by Developer. All work shall be completed by September 30, 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

In the Matter of
Developers Agreement with Ronald Mills for
Navah Place Subdivision, Walnut Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Developers Agreement with Ronald Mills for the Navah Place Subdivision in Walnut Township. Ronald Mills is the developer that will be making improvements of land in Walnut Township, Pickaway County, and is desirous of constructing curbs, open ditches, storm sewers, culverts, detention basins, catch basins, manholes, and related public facilities to service the lots located in subdivision known as Navah Place Subdivision, now being developed by Developer. All work shall be completed by October 31, 2024.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Old Recorder's Office Tile Restoration by
Captain Steamer Cleaning Co. LLC:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the estimate received from Captain Steamer Cleaning Co., LLC for the restoration of 504 square foot of tile located in the old Recorder's Office located in the courthouse. Total cost is estimated at \$3,528.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Approval of the Emergency Management
Communications Technician Job Description:

After the discussion, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the job description for the Emergency Management Communications Technician position. The Communications Technician position is an unclassified part-time/ permanent position under the Emergency Management and Homeland Security Agency division. The Communications Technician shall report to the Emergency Management and Homeland Security Agency Director.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed the bid results for the Heritage Hall Siding Repair Project.
- Ms. Metzger discussed the Sheriff's Office fund approval for K-9 therapy dog. Community outreach events to be clarified as general fund or special revenue.
- Judge Kneze is gathering numbers for letter regarding reimbursement for Orient prison.

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- Mrs. Metzger will have updated budget worksheets next week.
- Miami County Commissioners to tour the Pickaway County Fairgrounds December 13th.

In the Matter of
Creation of Healthy Aging Grant Fund:

Mrs. Metzger discussed the need to create a special revenue fund for the Healthy Aging Grant. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize the creation of Special Revenue Fund for the purpose of Healthy Aging Grant transactions.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Notice of Commencement of a Public Improvement
For the Lancaster Pike Improvement Project:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the Notice of Commencement of a Public Improvement for Lancaster Pike Improvement Project, with Darby Creek Excavating.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 1 with Lake Erie Construction Company for Project
Referred to as PIC-CR-VAR-GR-FY2023 PID:107411
For Pickaway County Engineer Department:

In reference to the PIC-CR-VAR-GR-FY2023 PID:107411 project, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to approve Change Order No. 1 with Lake Erie Construction Company in the amount of (\$33,675.25.00).

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Auditor's End of Month Reports:

Brad Washburn, Auditor, met with the Commissioners to provide a report of the month end for October 2023. October ended with a balance of \$15,941,411.98. Everything is going well and should have the tax rates next month. House Bill 187 is currently in the senate. It will allow for a three-year average to be used instead of a one-year market value for of values of residential increase. Mr. Washburn has seen the Auditor's Association and Treasurer's Association seem to be against the bill. He will have more to report after attending the Auditor's Association Winter Conference.

Commissioner Wippel addressed notification that the deadline for bills to be turned into the Auditors Office that was sent out. The change of moving the deadline up to Tuesdays at 2:00 from Wednesdays at 2:00 will not work for the Commissioners' Office. The Commissioners Office busiest day of the week is Tuesdays, and we plan on leaving the turn in deadline on Wednesdays. Commissioner Wippel also asked about new software and Mr. Washburn explained that he is still researching and looking into what other counties are using.

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In the Matter of
Artificial Intelligence and Community Coverage:

Ty Ankrom, Pickaway County Education Service Center and Wendy Hanasky, K12AI met with the Commissioners to introduce Artificial Intelligence. Ms. Hanasky explained what and how AI could be utilized within Pickaway County daily business. In the next two years there will be robots for the home and in the 50 years every home will have a robot to help with living chores. Elon Musk believes Optimus robot is Tesla's most important product and will be worth more than Tesla, the care business and self-driving. Ms. Hanasky's first experience with AI was writing a letter to the community that took AI 4 seconds to complete. AI can also help understand large documents by allowing them to be uploaded and you can ask questions about what is in the document.

Ms. Kanasky explained that K12AI's fees for 1 year of service are \$10,000 and includes 4 in person/office visits and monthly zoom meetings. Unlimited emails with questions and online videos. Their services guide and help employees learn and adapt to utilizing AI in the work field.

In the Matter of
Executive Session:

At 11:24 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn and Lexi Heidish, Pickaway Progress Partners, Tim McGinnis, Planning and Development, April Dengler, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 12:04 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 11, 2023.

A total of \$610 was reported being collected as follows: \$75 dog license; \$15 in dog license late penalty; \$210 in adoptions; \$25 in redemptions; \$100 in microchip fees and \$185 in private donations.

Six (6) stray dogs were processed in; four (4) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**TUESDAY, NOVEMBER 14, 2023
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO**

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk